

REGISTER ONLINE

To register, visit our website at www.secn.biz and select the tab "SECN Conference."

For further information, contact:
Janice Stevens at (601) 914-7103

REGISTRATION FEES

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| \$285.00 | Conference fee per person (Sunday & Monday evening meals are included) |
| \$ 60.00 | Guest fee (for Sunday & Monday evening meals) |
| \$ _____ | TOTAL AMOUNT DUE |

MEAL PLAN

A meal plan is available through the hotel, which includes breakfast and lunch on Monday & Tuesday, during the conference. The per person cost is \$46.00, plus tax/gratuity, and is payable to the hotel at the time of check-in.

ROOM RATES

For reservations, call the Bethea Welcome Center at (800) 222-4930. We have a block of rooms reserved for \$110.00 per night, double occupancy, at the Terrace. When you make your reservations, mention that you are with the Southeast Church Network.

PAYMENT

Payment may be made online during registration, or by check. Make checks payable to: Southeast Church Network and mail by April 10th to:

SECN

Attention: Janice Stevens
c/o Christ United Methodist Church
6000 Old Canton Road
Jackson, MS 39211

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64th ANNUAL CONFERENCE

April 29 - May 1, 2018
Lake Junaluska, NC

CHURCH ADMINISTRATION

*Tax & Human Resource Issues:
Confronting the Church Today*

with:

CONFERENCE LEADERS

Elaine L. Sommerville, CPA
Sommerville & Associates, P.C.

Frank Sommerville
Law Firm of Weycer, Kaplan, Pulaski & Zuber P.C.

WORSHIP LEADER

Rev. Connie Mitchell Shelton
*Superintendent of the East Jackson District
Mississippi Annual Conference*



www.secn.biz

Tips, Tricks & Traps

Church administration can be a mine field and it often requires careful navigation of the traps to be successful. Whether dealing with routine matters or the unusual, administrators need to be able to recognize potential traps and pit falls of every area of administration. This year's sessions explore various areas of operations to assist in identifying administration practices that can create smoother administration and avoid the traps that cost the church time, money and energy.

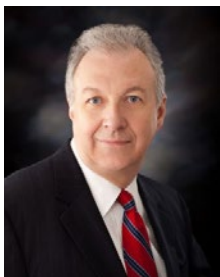
CONFERENCE SPEAKERS



ELAINE L. SOMMERVILLE has been a Certified Public Accountant since 1985 with a focus on churches and other nonprofit organizations. Elaine handles various IRS issues for individuals and various exempt organizations and is currently the sole shareholder of the CPA firm of Sommerville & Associates, P.C. in Arlington, TX; they provide tax and consulting services.

She is a regular speaker for the Texas Society of CPAs, The Church Network, the Houston Church Coop, Shelby Systems and is an instructor for the American Institute for Certified Public Accountant (AICPA). She is a contributing author to various publications produced by Christianity Today and by Thomson Reuters/PPC including the Nonprofit Tax and Governance Guide.

She is a member of the AICPA, the Texas Society of CPAs, and The Church Network and serves on the board of Alive at Last, a ministry dedicated to rescuing young women out of the bondage of human trafficking.



FRANK SOMMERVILLE is a shareholder in the law firm of Weycer, Kaplan, Pulaski & Zuber, P.C. in Houston & Dallas, TX. He has a Bachelor's degree in Business and a Masters in Professional Accounting and his law degree is from the University of Houston Law Center; he holds a license as a Certified Public Accountant. He is also Board Certified in Tax Law by the Texas Board of Legal Specialization and has represented many nonprofit organizations before the IRS. He has provided

expert trial testimony on nonprofit governance issues and brings over thirty years of experience to bear in all his representations.

JOIN US for our 64th year's administrator's conference at beautiful Lake Junaluska beginning on Sunday, April 29th through Tuesday, May 1st. It will be a time of spiritual growth, job knowledge growth, and fellowship that you won't want to miss.

WORSHIP LEADER



REV. DR. CONNIE MITCHELL SHELTON serves as Superintendent, East Jackson District, Mississippi Annual Conference. She previously served as Director of Connectional Ministries for the MS Annual Conference; Joint Senior Pastor of Galloway UMC, Jackson, MS; Co-Director of Field Education, Duke Divinity School; Executive Director of The United Methodist Hour; Co-pastor of Court Street UMC, Batson UMC, and Crossroads UMC.

Connie has a Bachelors Degree in Radio, Television and Film (University of Southern MS); Masters in Public Relations (University of Southern MS); Master of Divinity (Duke University Divinity School); Doctor of Ministry (Columbia Theological Seminary, Decatur, GA).

Connie has been married to Rev. Dr. Joey Shelton for thirty one years. Joey serves at Millsaps College as Chaplain and Director of Church Relations. They have two daughters, Bailey, 20, who is a sophomore at USM and Jessica, 15, who is a 9th grader.

Southeast Church Network (SECN)

Conference

SUNDAY – 4/29

- 4:00 Check-in and welcome
(Located in lobby by fireplace)
- 5:00 Spiritual Session (Connie Shelton)
(Located in auditorium)
- 6:30 Dinner and round table discussions
(Located in auditorium)

MONDAY – 4/30

- 7:30 Breakfast
- 8:00 Worship (Located in auditorium)
- 9:00 - 10:15 Sommerville's General Tax and HR Update - Part I
- 10:30 - 11:30 Sommerville's General Tax and HR Update – Part II
- 11:30 Board Meeting #1
- 12:00 Lunch
- 1:00 – 2:30 Payroll – Tips, Tricks & Traps
- 2:45 to 4:00 Preventing Sexual Misconduct & Sexual Harassment
- 7:00 Dinner out together

TUESDAY – 5/1

- 7:30 Breakfast
- 8:00 Worship (Located in chapel)
- 9:00 - 10:15 Unrelated Business Income – The Stealth Tax
- 10:30 - 11:30 Social Media – Managing and Utilizing the Powerful Tool
- 11:30 Board Meeting #2
- 12:00 Lunch
- 1:00 - 2:00 Hiring & Firing – Best Practices
- 2:20 - 3:30 Contribution – Hot Spots and Pit Falls

Join us for spiritual growth, job knowledge growth and fellowship