

## For Additional Information

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Certified Lay Ministry Academy

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## Mississippi Annual Conference Certified Lay Minister's Checklist

- Must be Certified Lay Servant/Lay Speaker/Lay Missioner
- Obtained recommendation from pastor
- Obtained recommendation from church council or home church charge conference
- Must receive from District Superintendent Recommendation
- Approval for Certified Lay Minister Study Track
- Have all District and Conference requirements been completed?
- Background Check (\$35 fee to District)
- Personal Data Information
- All other Conference Forms
- Completed Mississippi CLM Academy
- Candidate provides written request for examination
- Reviewed by DCOM and received recommendation for ministry

# Certified Lay Ministry Academy



Living Out  
The **POWER** of We

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## Certified Lay Ministry Academy 2017-18 Schedule

*(Schedule is subject to change)*

September 24, 2017	Launch of CLM Academy
October 6-7, 2017	Module 1 – Understand It
November 3-4, 2017	Module 2 – Know It and Know Him
December 2, 2017	Wrap Up Exams/Presentations/Odds and Ends
January 5-6, 2018	Module 3 – Empower It and Show It (Leadership/Mission/Evangelism)
February 2-3, 2018	Module 4 – Learn It (Bible/Bible Study/Teach)
March 3, 2018	Wrap Up (Exams/Presentations/Odds and Ends)
April 6-7, 2018	Module 5 – Lead It (Worship/Preach/Lead)
May 4-5, 2018	Module 6 – Order It (Methodist History/Polity/Doctrine)

**Registration Fee for the Lay Ministry Academy is \$300 + the cost of lodging for one evening for each class meeting scheduled above.**

## Certified Lay Minister Academy Student Checklist

- I. Preliminaries
  - A. Certified as a Lay Servant
  - B. Recommendation from Pastor
  - C. Recommendation of local board of conference
- II. Complete Certified Lay Academy Checklist
  - A. Background check
  - B. Tuition paid
  - C. Entrance Inventory
  - D. Modules Complete
    - One
    - Two
    - Three
  - E. Midterm Review and Interview
  - F. Modules Complete
    - Four
    - Five
    - Six
  - G. Transition to Ministry
- III. Assignment (Individual will work with Dean of the Certified Lay Minister's Academy and DCOM through District Office to connect with pastors and others in need of a particular gift set)
- IV. Implementation

## Certified Lay Minister's Academy Overview

The Mississippi Lay Academy will assist laity in forming foundational leadership skills in order to more fully assist our small membership churches and their pastors to broaden, deepen, and enrich ministry. The Academy will discover, develop, and deploy lay ministers into our conference for the building of God's kingdom. The academy's goal is to provide an encompassing curriculum along with instructors who are able and willing to assist and disciple those involved. It will be composed of six modules with approximately ten hours contact time with another eight hours of outside assignments. This will equate to a minimum of 108 contact hours invested.

Our first module will begin with definitions, processes, and clarification. The student will receive instruction in what lay ministry is, how it is practiced, his/her place in that ministry, and that place is attained. In our second module, the students will examine themselves and their relationship with God through Christ Jesus, being led by the Holy Spirit. In our third module, the students will develop an understanding of their call, leadership, team building, along with mission and evangelism. In our fourth module, students will review the Word of God, learn a system of study and application, along with introduction and practice of teaching principles. In our fifth module, students will learn to apply principles and guidelines of leading a basic worship service, along with special services, liturgy, preaching, and administrating. In our final module, students will gain knowledge and understanding of the UMC history, policy and doctrine.

The program is designed to grow disciples as well as equip ministers. We begin with building a foundation so we may communicate what is possible and the process of attaining what is possible. In modules two through six, we build our ministers from the inside out. We must experience that saving grace and then journey as the Father transforms us beginning with the heart and heat; moving it into our wills so that we act upon our beliefs. Then we grow our understanding of what ministry is and how to do it. Then of course, we learn the process for putting it to work. We must also know the administration and organization end of ministry for God is not a God of confusion.

## What is a certified lay minister?

A certified lay minister is a certified lay servant, certified lay missionary, or equivalent as defined by his or her central conference, who is called and equipped to conduct public worship, care for the congregation, assist in program leadership, develop new and existing faith communities, preach the Word, lead small groups, or establish community outreach ministries as part of a ministry team with the supervision and support of a clergy person. A certified lay minister is assigned by a district superintendent in accordance with 2016 BOD, ¶ 419.2.

## Four Major Components

There are four major components to the formation of Certified Lay Ministers:

1. Training
2. Supervision
3. Support
4. Accountability

## What are the steps to certification?

There are certain requirements that must be accomplished for a lay person to become a certified lay minister (CLM).

- ✓ **STEP 1:** Be a Certified Lay Servant/Lay Speaker/Lay Missioner
- ✓ **STEP 2:** Pastor and church council recommendation
- ✓ **STEP 3:** District Superintendent recommendation to pursue CLM training
- ✓ **STEP 4:** Appropriate screening/assessment requirements (Background check, personal data information, and conference forms)
- ✓ **STEP 5:** Complete CLM Academy
- ✓ **STEP 6:** Provide written request for examination
- ✓ **STEP 7:** Reviewed by DCOM and received recommendation for ministry

## Lay Academy Modules

### MODULE 1: UNDERSTAND IT

*(Isiah 6:8)*

- I. What is Lay Ministry?
- II. What is a Certified Lay Minister?
- III. Call?
- IV. Oversight and Evaluation

### MODULE 2: WHOM AM I?/WHO IS HE?

*(Ephesians 4:15; 2 Timothy 1:5-7)*

- I. The Trinity
- II. Practical Holiness (Discipleship)
- III. Spiritual Support
- IV. Role of Holy Spirit (Fruit/Gifts)

### MODULE 3: EMPOWER IT AND SHOW IT

*(1 Corinthians 12:4-6; 1 John 4:7-8,11)*

- I. Call (Look and Live)
- II. Leadership (What? Who? How?)
- III. Training Leaders and Teams
- IV. Missions and Evangelism

### MODULE FOUR: LEARN IT

*(Matthew 11:29; 2 Timothy 2:15)*

- I. Review the Word (Genesis to Revelation)
- II. Application of the Word (How to Study) Teach
- III. Sharing the Word

### MODULE FIVE: LEAD IT

*(Jeremiah 23:4)*

- I. Worship Form: Music, Special Services and Liturgy
- II. Preaching Skills
- III. Administration

### MODULE SIX: ORDER IT

*(1 Corinthians 14:33)*

- I. United Methodist History (What Came Before)
- II. United Methodist Polity (Doing Church Business)
- III. United Methodist Doctrine (What we should stand on)