

**Mississippi Annual Conference of
the United Methodist Church
Board of Ministry
2017-18 Lay On-Site Visitor Questionnaire
(Deacon)**



FEEDBACK on a TEACHING SESSION

Resident's Name

Lay On-Site Visitor's Name

Date of Visit

Scripture Passage(s) (*if applicable*)

INTRODUCTION

What was helpful and what was not helpful?

BODY

Give a concise interpretation of the central messages of the lesson.

How was the lesson related to the scripture passage? Explain anything that was helpful to you.

What prevented you from hearing or understanding the lesson?

What issues did the lesson address, both those with which you struggle personally as well as issues with which the community and world struggle?

What effective illustrations and/or examples did the teacher use?

CONCLUSION

What was helpful?

What was not helpful?

DELIVERY

As you look at the teacher, describe your most prominent impression.

How did the delivery (voice, body language, style) enhance and/or detract from the message of the lesson?

RESPONSE

How did your own opinions and beliefs fit or not fit with this lesson?

What did the lesson challenge you to do?

SUMMARY

List several things that you especially appreciate about this learning experience. *(Please answer in sentence form.)*

a.

b.

c.

d.

e.

List some suggestions that you would give to the teacher for strengthening his/her teaching.

a.

b.

c.

d.

e.

INTERVIEWS WITH CHURCH MEMBERS AND HOW THEY PERCEIVE THE RESIDENT'S EFFECTIVENESS *(Please record your observations in the space below. Encourage specific answers with examples.)*

EVANGELISM

In what ways does the resident communicate God's love

a. to the congregation

b. to those outside the congregation?

EDUCATION

How does the resident fill the role as educator of

a. the Bible?

b. the traditions of the Church?

WORSHIP/PREACHING

How does the resident deacon use the order of worship in a way that is conducive to relevant and meaningful

a. Worship services (including assisting the elder(s) with celebrating the sacraments of baptism and the Lord's Supper)?

b. Weddings?

c. Funerals?

Are his/her worship/teaching experiences

a. thoughtfully prepared?

b. easy to follow?

c. applicable to daily living?

SOCIAL ACTION

How does the resident bring the light of the Gospel to bear on questions of justice in the:

a. community?

b. nation?

c. world?

PERSONAL NATURE

How does the resident meet his/her own needs for physical and spiritual renewal? Please *be Specific*)

INTERVIEWEE'S RELATIONSHIP TO THE RESIDENT

What has the resident meant to you personally? Please give examples.

INTERVIEW WITH SENIOR PASTOR (*If applicable*)

How does the resident relate to the entire staff?

Does he/she see himself/herself as a part of a team ministry?

What is the person's specific role or area of responsibility?

Be specific about this person's effectiveness in each of the assigned areas.

SCHEDULED INTERVIEW WITH RESIDENT *(last interview)*

After introductions and getting acquainted, the team moves into the interview process. The entire team should interview the resident.

One of the team members should open with prayer. Then begin the discussion with leading questions like the following. Mark the resident's responses as s/he speaks.

Ask the resident to reflect for a minute and then talk about what s/he perceives as his/her strengths, gifts, and graces in ministry. Ask how the resident is seeking to enhance these.

Ask the resident to reflect for a moment and then speak about the areas s/he perceives as those of needed growth. Ask how the resident is seeking to grow in these areas.

Ask the resident how s/he takes care of him/herself - physically and spiritually.

Ask the resident how he/she is interpreting what it means to be a deacon in your congregation or setting.

FOR ASSOCIATES ONLY

How do you relate to the entire staff? Do you feel a part of a team ministry? Why or why not?

It is important to bring the interview to a closure in a way that conveys the team's gratitude and support for the resident's ministry. The interview should close as it opened with an LOSV team member praying.

OTHER OBSERVATIONS BY THE LAY ON-SITE VISITOR

Please return an electronic copy of the completed form to your Team Leader within 5 days of your visit. The team leader will return all forms to:

Angela Griffin - agriffin@mississippi-umc.org

AND

Dorothy Ellis - dellis@mississippi-umc.org

Thanks for participating.