

Minutes for Signatures

Church _____ District _____ GCFA # _____ District # _____

These actions taken by the duly called charge conference on the _____ day of _____, 2017,

held at _____.

Signatures: Pastor _____

Secretary _____

District Superintendent _____

If not D.S., presiding Elder _____

SUBMIT: Please make two copies of this charge conference packet (one for your church's records and one for signatures at charge conference). Prior to your charge conference, submit one copy of this packet per the instructions of your District Superintendent.

- 2018 Clergy Budget Compensation (required for each appointed pastor)
- Pastor's Report (required for each appointed pastor)
 - List of members removed and added since last Charge Conference (required)
 - Continuing Education Certificates (required)
- Congregation's Report (required)
- Leadership Report (required)
- Pastor Parish Relations Committee (required)
- Finance/Trustees Report (required)
 - Copy of Insurance Policy Declaration Page (if applicable)
 - Copy of Safe Sanctuaries Policy (if applicable)
- Candidates for Ministry (if applicable)
- College Students (if applicable)
- Lay Servant (if applicable)
- Extension Ministry for Elders (if applicable)
- Deacon in Full Connection (if applicable)
- Honorable Location Report (if applicable)
- Retired Pastor Report (if applicable)
- Preaching Station Report to the Charge Conference (if applicable)